



Revenues
White Cliffs Business Park
Dover
Kent CT16 3PF

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LOCAL GOVERNMENT FINANCE ACT 1992
Application for Exemption from Council Tax – Class L
On grounds that the unoccupied property is left empty
Where the mortgagee is in possession

Council Tax Reference Number

Owner's Name
(i.e. the name of the Council Tax payer)

Property Address
.....
.....

Applicant's Address
.....
.....

Date on which the property
ceased to be occupied

Date of Repossession

I confirm that the circumstances as shown overleaf apply and therefore make application for exemption from Council Tax. I enclose the relevant proof

Signed Dated

Capacity in which signed

Please return this form as soon as possible to the Council Offices, Dover District Council,
White Cliffs Business Park, Dover, Kent CT16 3PF

You have a legal obligation to notify Dover District Council within 21 days if you are no longer, or were never eligible for the exemption, once you have been notified of the assumption of entitlement. Failure to do so may result in a £50.00 penalty.

Where the mortgagee (the lender) takes possession of the property from the mortgagor (the borrower/owner of the property), exemption from Council Tax applies from that date, provided that the property is unoccupied.

Exemption continues until either the mortgagee gives up possession or the property is sold.

You must provide proof from the mortgagee that he has taken possession.