

DOVER DISTRICT COUNCIL
APPLICATION BY A CHARITY OR ORGANISATION CLAIMING RELIEF FROM
NATIONAL NON-DOMESTIC RATES UNDER SECTIONS 43 & 47 LOCAL GOVERNMENT FINANCE ACT 1988

NAME AND ADDRESS OF CHARITY OR ORGANISATION

ADDRESS OF PROPERTY SUBJECT TO APPLICATION

1. PARTICULARS OF THE CHARITY OR ORGANISATION

- (a) What are its main objects & Purposes?
- (b) Is it registered with the Charity Commissioners? YES NO
- (c) Is it registered as a Community Amateur Sports Club? YES NO
- (d) If yes, please state registration number
- (e) If exempt from registration, please state grounds

2. DETAILS OF PROPERTY FOR WHICH RELIEF IS CLAIMED

- (a) Purpose(s) for which used
- (b) If used for any purpose other than those of the organisation, please give details

3. SECTION(S) UNDER WHICH RELIEF IS BEING CLAIMED

Tick Box

- (a) Mandatory (Section 43)
- (b) Discretionary (Section 47) **If you are claiming discretionary relief please see notes below**

4. IF THE PROPERTY IS USED AS A CHARITY GIFT SHOP, PLEASE CONFIRM

- (a) That the premises are used wholly or mainly for the sale of goods donated to a charity
- (b) That the proceeds of sale (after deduction of expenses) is applied for the purpose of a charity YES NO

5. IF YOU ARE A SPORTS, ARTS, SOCIAL CLUB OR ORGANISATION PLEASE ANSWER THE QUESTIONS OVERLEAF TO ENABLE YOUR APPLICATION TO BE DETERMINED

I hereby certify that the particulars given are correct to the best of my knowledge and belief.

Signature _____

Address

Capacity in which signed

Date

NOTE

In cases where the application is being made for discretionary relief under Section 47, the following documents must also be forwarded with the application:

- (1) Copy of the memorandum and articles of association or rules of the association. (These will be returned after the application has been considered).
- (2) Copies of the audited account and balance sheets for the last year.

This application when completed, is to be sent to: **NNDR, DOVER DISTRICT COUNCIL, COUNCIL OFFICES, WHITE CLIFFS BUSINESS PARK, DOVER, KENT CT16 3PJ**

- (a) Is membership open to all sections of the Community?
- (b) Please provide details of Membership rates.
- (c) Does the organisation run a bar?
- (d) Does the organisation actively encourage Membership from particular groups in the Community, e.g. young people, women, older age groups, persons with disabilities, ethnic minorities?
- (e) Are the facilities made available to people other than members e.g. Schools, casual Public Sessions etc?
- (f) Does the organisation provide training or education for its Members
- (g) Are there schemes for particular groups to develop their skills e.g. young people, disabled, retired people?
- (h) Have the facilities available been provided by self help or Grant Aid
- (i) Does the organisation provide facilities that indirectly release the Authority of the need to do so, or enhance and supplement those that it does provide?
- (j) Is the organisation affiliated to local or National Organisations?
- (k) If you are building up reserves for a special purpose, will you please let me have details together with the estimated cost
- (l) If you are a Community Amateur Sports Club have you registered with the Inland Revenue? If yes please state your registration Number

N.B. Please continue on a separate sheet of paper if the space provided is inadequate, or if you wish to provide other information in support of your application.